

TEMPORARY ADDITIONAL DUTY (TEMADD) TRAVEL ORDERS

1. FROM: BU-MIT NROTC Consortium, Boston, MA	2. STANDARD DOCUMENT NO. N/A
3. TO:	4. TANGO NO. N/A
	5. SSN/DESIGNATOR N/A
	6. DATE
7. REF (A)	8.

9. PROCEED ON OR ABOUT	AUTHORIZED PROCEED ON OR ABOUT	10. APPROXIMATE NUMBER OF DAYS	12. ESTIMATED DATE OF RETURN
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13. ITINERARY (Activity/activities and Place/places indicated below)	14. <input checked="" type="checkbox"/> TEMADD <input type="checkbox"/> TEMADDCON <input type="checkbox"/> TEMADDINS
	15. REASON FOR TRAVEL:
	16. <input checked="" type="checkbox"/> AUTHORIZE VISIT SUCH ADDITIONAL PLACES AS MAY BE NECESSARY

17. FISCAL DATA ACCOUNTING CLASSIFICATION								
APPROPRIATION SYMBOL AND SUB-HEAD (1)	OBJECT CLASS (2)	BU CONT NUMBER (3)	SUB-ALLOT NUMBER (4)	AUTHORIZED ACCTG ACTY (5)	TYPE (6)	PROPERTY ACCTG ACTY (7)	COST CODE (8)	(9)
(7 SYM)	(4 SYM)	(3 SYM)	(5 SYM)	(1 SYM)	(6 SYM)	(2 SYM)	(6 SYM)	(12 SYM)
+	+	+	+	NO COST	+	+	+	+

18. ESTIMATED COST	19. CUSTOMER IDENTIFI CATION CODE								
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">TRANSPORTATION</td> <td style="width:25%;">PER DIEM</td> <td style="width:25%;">MISC. ESP.</td> <td style="width:25%;">TOTAL</td> </tr> <tr> <td>\$ 0.00</td> <td>\$ 0.00</td> <td>\$ 0.00</td> <td>\$ 0.00</td> </tr> </table>	TRANSPORTATION	PER DIEM	MISC. ESP.	TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
TRANSPORTATION	PER DIEM	MISC. ESP.	TOTAL						
\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00						

20. ITEM: (Use applicable item numbers as shown on reverse side of this form)
4, 5D, 6

"Report to a Disbursing Officer within 10 days after completion of travel to settle your travel expense"

21. ADDITIONAL COMMENTS AND INSTRUCTIONS: This permissive temporary duty (PTDY) authorization combined with funded temporary additional duty (TAD) orders is issued with the understanding that you will not be entitled to reimbursement for any travel, transportation, per diem, or miscellaneous expenses incurred in execution of the PTDY period while away from the funded TAD site. You are entitled to travel and transportation allowances per Joint Federal Travel Regulations (JTFR), Volume 1, paragraph U3200, between the permanent duty station (PDS) and funded TAD site and return to the PDS.	22. SECURITY CLEARANCE: IT IS CERTIFIED THAT YOU HOLD A _____ _____ BASED _____ COMPLETED _____ BY _____ (PLUS _____ YEARS SERVICE)
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23. AUTHENTICATING SIGNATURE

24. TRANSPORTATION REQUEST/MAC TRANSPORTATION AUTHORIZATION FURNISHED:

25. COPY TO: (Include Operating Budget/fund manager in all cases)